

Participant Feedback Form (Libre Office Training)

Dear Participants

Feedback is a very important component of our quality control and enhancement procedure. Do ensure that you fill the same in all seriousness. The same will help us provide further satisfying services in future. Please check relevant columns

Personal Information (Please enter information in BLOCK letters)

Name: <u>MANZOOOR LAGAD</u>	Employee ID: <u>4539</u>
Contact No. <u>8087437422</u>	Email id: <u>manzoor.lagad@itd cem.co.in</u>
Company Name: <u>ITD cem India Ltd.</u>	Location: <u>Mumbai</u>

Training Program Information

Faculty Name: <u>Rashid Rizwi</u>	Topic/Course Name: <u>Libre office</u>
Start Date: <u>26/10/2013</u>	End Date: <u>26/10/2013</u>
Start Time: <u>9:30 am</u>	End Time: <u>5:45 pm</u>

Criteria	Excellent	Good	Above Average	Average	Poor	Comments
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Training

Technical Knowledge		✓				
Presentation & Communication Skills		✓				
Training Methodology		✓				
Attitude to trainees		✓				
Punctuality		✓				
Course Material			✓			

Administration

Ambience		✓				
Cleanliness		✓				
S/W and H/W Setup			✓			
Staff Interaction		✓				

Would you like to refer anybody for this course: Yes No

Any Suggestion.

Please increase time of training & elaborate each module.

Thank You for Your Precious Time!

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Personal Information (Please enter information in BLOCK letters)

Name: DEEPAK S JADHAV	Employee ID: 2231
Contact No.	Email id: deepak.jadhav@itd.com.co.in
Company Name: ITD Cementation India Ltd	Location: Head Office

Training Program Information

Faculty Name: Rashid Rizwi	Topic/Course Name:
Start Date: 26/10/13	End Date: 26/10/13
Start Time: 9:30 am	End Time: 5:30 PM

Criteria	Excellent	Good	Above Average	Average	Poor	Comments
----------	-----------	------	---------------	---------	------	----------

Training

Technical Knowledge						
Presentation & Communication Skills	✓					
Training Methodology	✓					
Attitude to trainees		✓				
Punctuality	✓					
Course Material	✓					

Administration

Ambience	✓					
Cleanliness	✓					
S/W and H/W Setup	✓					
Staff Interaction	✓					

Would you like to refer anybody for this course: Yes [] No [✓]

Any Suggestion.

Microsoft and Libre office both are familiar but most we have knowledge of excel. More

Thank You for Your Precious Time!

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Personal Information (Please enter information in BLOCK letters)

Name: <i>Sanjay Urankar</i>	Employee ID: <i>573</i>
Contact No. <i>9920140121</i>	Email id: <i>Sanjay.urankar@itdcem.co.in</i>
Company Name: <i>JTD Cementation J. Ltd.</i>	Location: <i>Corp. office</i>

Training Program Information

Faculty Name: <i>Mr Rashid</i>	Topic/Course Name: <i>Libre Office</i>
Start Date: <i>26-10-13</i>	End Date: <i>26-10-13</i>
Start Time: <i>9:30 am</i>	End Time: <i>5:30 pm</i>

Criteria	Excellent	Good	Above Average	Average	Poor	Comments
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Training

Technical Knowledge	✓					
Presentation & Communication Skills	✓					
Training Methodology		✓				
Attitude to trainees		✓				
Punctuality		✓				
Course Material	✓					

Administration

Ambience	✓					
Cleanliness	✓					
S/W and H/W Setup	✓					
Staff Interaction		✓				

Would you like to refer anybody for this course: Yes No

Any Suggestion.

To be impliment at the earliest

Thank You for Your Precious Time!

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Personal Information (Please enter information in BLOCK letters)

Name: VIPIN TAYDE	Employee ID: 4158
Contact No. 8108631733	Email id: vipin.tayde@gmail.com
Company Name: ITD LEM.	Location: Mumbai

Training Program Information

Faculty Name: Mr. Rashid Rizvi	Topic/Course Name: Libre office.
Start Date: 26/10/13	End Date: 26/10/13
Start Time: 9:30 AM.	End Time: 5:30.

Criteria	Excellent	Good	Above Average	Average	Poor	Comments
----------	-----------	------	---------------	---------	------	----------

Training

Technical Knowledge	✓					
Presentation & Communication Skills	✓					
Training Methodology		✓				
Attitude to trainees		✓				
Punctuality	✓					
Course Material		✓				

Administration

Ambience	✓					
Cleanliness	✓					
S/W and H/W Setup	✓					
Staff Interaction	✓					

Would you like to refer anybody for this course: Yes [] No []

Any Suggestion.

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Personal Information (Please enter information in BLOCK letters)

Name: JOSHUA D'SOUZA	Employee ID: 4413
Contact No. 9028631697	Email id: sejofrd123@hotmail.com
Company Name: ITD	Location: MUMBAI

Training Program Information

Faculty Name: Rashid Rizwi	Topic/Course Name: libre office
Start Date: 26/10/13	End Date: 26/10/13
Start Time: 9:30 am	End Time: 5:30 pm

Criteria	Excellent	Good	Above Average	Average	Poor	Comments
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Training

Technical Knowledge	✓					
Presentation & Communication Skills	✓					
Training Methodology	✓					
Attitude to trainees	✓					
Punctuality	✓					
Course Material	✓					

Administration

Ambience	✓					
Cleanliness	✓					
S/W and H/W Setup	✓					
Staff Interaction		✓				

Would you like to refer anybody for this course: Yes [] No []

Any Suggestion.

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Personal Information (Please enter information in BLOCK letters)

Name: Shailesh J. Nand	Employee ID: 0605
Contact No. 9987060713	Email id: SJ.NANAL@itd.com.co.in
Company Name: ITD Cementation I. Ltd	Location: Vile Parle

Training Program Information

Faculty Name:	Topic/Course Name: LIBRE OFFICE
Start Date: 9-30-26/10/013	End Date: 5-26/10/013
Start Time: 9.30	End Time: 5.30

Criteria	Excellent	Good	Above Average	Average	Poor	Comments
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Training

Technical Knowledge	✓					
Presentation & Communication Skills	✓					
Training Methodology	✓					
Attitude to trainees	✓					
Punctuality	✓					
Course Material	✓					

Administration

Ambience		✓			
Cleanliness		✓			
S/W and H/W Setup			✓		
Staff Interaction			✓		

Would you like to refer anybody for this course: Yes [] No []

Any Suggestion.

Exces of Old MS office should be kept till we get comfort.

Thank You for Your Precious Time!

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Personal Information (Please enter information in BLOCK letters)

Name: <u>Vijay Waghmare</u>	Employee ID: <u>3893</u>
Contact No. <u>9930258399</u>	Email id: <u>vijay.waghmare@itdalen...</u>
Company Name: <u>ITO CEMENTATION</u>	Location: <u>Mumbai</u>

Training Program Information

Faculty Name: <u>Rashid</u>	Topic/Course Name:
Start Date:	End Date:
Start Time:	End Time:

Criteria	Excellent	Good	Above Average	Average	Poor	Comments
----------	-----------	------	---------------	---------	------	----------

Training

Technical Knowledge		✓				
Presentation & Communication Skills		✓				
Training Methodology			✓			
Attitude to trainees		✓				
Punctuality		✓				
Course Material						

Administration

Ambience		✓				
Cleanliness		✓				
S/W and H/W Setup	✓			✓		
Staff Interaction		✓				

Would you like to refer anybody for this course: Yes [] No []

Any Suggestion.

More participants are required for finance, inventory, departments.

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Personal Information (Please enter information in BLOCK letters)

Name: <u>YOGESH K. MANKAR</u>	Employee ID: <u>3988</u>
Contact No. <u>9819459374</u>	Email id: <u>yogesh.mankar@itdcm.co.in</u>
Company Name: <u>ITO cementation India (P)</u>	Location: <u>Mumbai</u>

Training Program Information

Faculty Name: <u>Rashid</u>	Topic/Course Name:
Start Date: <u>26/10/13</u>	End Date: <u>26/10/13</u>
Start Time: <u>9:30 AM</u>	End Time: <u>5:30 PM</u>

Criteria	Excellent	Good	Above Average	Average	Poor	Comments
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Training

Technical Knowledge	✓					
Presentation & Communication Skills	✓					
Training Methodology		✓				
Attitude to trainees		✓				
Punctuality	✓					
Course Material	✓					

Administration

Ambience	✓					
Cleanliness	✓					
S/W and H/W Setup	✓					
Staff Interaction	✓					

Would you like to refer anybody for this course: Yes [] No []

Any Suggestion.

Its a good package similar to M.S. Office & free of cost hence can be adopted but will take time to be used to.

Thank You for Your Precious Time!

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Personal Information (Please enter information in BLOCK letters)

Name: BHAVIN C GADA	Employee ID: 3838
Contact No. 9819718933	Email id: bhavin.gada@itdcm.co.in
Company Name: ITDCM Ltd.	Location: MUMBAI.

Training Program Information

Faculty Name: Ms. Rashid	Topic/Course Name: LIBRE OFFICE
Start Date: 26/10/13	End Date: 26/10/13
Start Time: 9.30 am	End Time: 5.30 PM.

Criteria	Excellent	Good	Above Average	Average	Poor	Comments
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Training

Technical Knowledge		✓				
Presentation & Communication Skills		✓				
Training Methodology		✓				
Attitude to trainees		✓				
Punctuality	✓					
Course Material	✓					

Administration

Ambience		✓				
Cleanliness		✓				
S/W and H/W Setup		✓				
Staff Interaction		✓				

Would you like to refer anybody for this course: Yes [] No []

Any Suggestion.

NO. Good Session.

Thank You for Your Precious Time!

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Personal Information (Please enter information in BLOCK letters)

Name: <u>Mamun K. Banerjee</u>	Employee ID: <u>393</u>
Contact No. <u>9819981862</u>	Email id: <u>mamun.banerjee@libreem.co.in</u>
Company Name: <u>ITB Computer him</u>	Location: <u>Mumbai</u>

Training Program Information

Faculty Name: <u>Rashid Rizvi</u>	Topic/Course Name: <u>Libre Office</u>
Start Date: <u>26/10/2013</u>	End Date: <u>26/10/2013</u>
Start Time: <u>9/30 AM</u>	End Time: <u>5/30 PM</u>

Criteria	Excellent	Good	Above Average	Average	Poor	Comments
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Training

Technical Knowledge	✓					
Presentation & Communication Skills	✓					
Training Methodology		✓				
Attitude to trainees		✓				
Punctuality	✓					
Course Material			✓			

Administration

Ambience	✓					
Cleanliness	✓					
S/W and H/W Setup		✓				
Staff Interaction	✓					

Would you like to refer anybody for this course: Yes No

Any Suggestion.

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Personal Information (Please enter information in BLOCK letters)

Name: Sausaj. G. Gawande	Employee ID:
Contact No. 9833572779	Email id: sausaj.gawande@itdeem.com
Company Name: ITD Conventation's Hy	Location: Mumbai

Training Program Information

Faculty Name: Rashid Rizwi	Topic/Course Name: Libre office
Start Date: 26-10-13	End Date: 26-10-13
Start Time: 9.30 AM	End Time: 5.30 PM

Criteria	Excellent	Good	Above Average	Average	Poor	Comments
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Training

Technical Knowledge	✓					
Presentation & Communication Skills	✓					
Training Methodology	✓					
Attitude to trainees	✓					
Punctuality	✓					
Course Material	✓					

Administration

Ambience		✓				
Cleanliness		✓				
S/W and H/W Setup		✓				
Staff Interaction		✓				

Would you like to refer anybody for this course: Yes [] No [✓]

Any Suggestion.

conduct some more training workshop on libre office.

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Personal Information (Please enter information in BLOCK letters)

Name: <u>Swati Ekbole</u>	Employee ID: <u>3043</u>
Contact No.:	Email id: <u>swati.ekbole@itdceem.co.in</u>
Company Name:	Location: <u>Mumbai (Vileparle E)</u>

Training Program Information

Faculty Name: <u>Mr. Rashid Rizvi</u>	Topic/Course Name: <u>Libre office</u>
Start Date: <u>26/10/13</u>	End Date: <u>26/10/13</u>
Start Time: <u>9:30am</u>	End Time: <u>5:30pm</u>

Criteria	Excellent	Good	Above Average	Average	Poor	Comments
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Training

Technical Knowledge	✓					
Presentation & Communication Skills		✓				
Training Methodology		✓				
Attitude to trainees		✓				
Punctuality	✓					
Course Material		✓				

Administration

Ambience	✓					
Cleanliness	✓					
S/W and H/W Setup	✓					
Staff Interaction	✓					

Would you like to refer anybody for this course: Yes [] No []

Any Suggestion.

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Personal Information (Please enter information in BLOCK letters)

Name: <i>Amol D. Pagare</i>	Employee ID:
Contact No. <i>8446167177</i>	Email id: <i>amol.pagare@itdcom.co.in</i>
Company Name: <i>JTD cementation ind. Ltd.</i>	Location:

Training Program Information

Faculty Name:	Topic/Course Name: <i>Libre office</i>
Start Date: <i>26/10/2013</i>	End Date: <i>26/10/2013</i>
Start Time: <i>9.30 Am</i>	End Time: <i>5.30 Pm</i>

Criteria	Excellent	Good	Above Average	Average	Poor	Comments
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Training

Technical Knowledge		✓				
Presentation & Communication Skills	✓					
Training Methodology		✓				
Attitude to trainees		✓				
Punctuality		✓				
Course Material		✓				

Administration

Ambience		✓				
Cleanliness		✓				
S/W and H/W Setup			✓			
Staff Interaction			✓			

Would you like to refer anybody for this course: Yes [] No []

Any Suggestion.

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Personal Information (Please enter information in BLOCK letters)

Name: KRISHNAKUMAR MENON	Employee ID: 3981
Contact No. 9833589544	Email id: KRISHNAKUMAR.MENON@ITDCENT.CO.IN
Company Name: ITO Cementation India LTD.	Location: VILE PARLE

Training Program Information

Faculty Name: RASHID RIZVI	Topic/Course Name: TRAIN THE TRAINER
Start Date: 26/10/2013	End Date: 26/10/2013
Start Time: 9:30 A.M.	End Time: 5:15 P.M.

Criteria	Excellent	Good	Above Average	Average	Poor	Comments
----------	-----------	------	---------------	---------	------	----------

Training

Technical Knowledge			✓			
Presentation & Communication Skills		✓				
Training Methodology		✓				
Attitude to trainees		✓				
Punctuality		✓				
Course Material		✓				

Administration

Ambience		✓				
Cleanliness		✓				
S/W and H/W Setup		✓				
Staff Interaction	✓					

Would you like to refer anybody for this course: Yes [] No []

Any Suggestion.

GREAT PACKAGE. It would be great if the menus & buttons were more like MS Office.

Thank You for Your Precious Time!

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Personal Information (Please enter information in BLOCK letters)

Name: <u>Malekand Nijvure</u>	Employee ID: <u>354</u>
Contact No.:	Email id:
Company Name: <u>ITD CEMENTATION</u>	Location: <u>MUMBAI</u>

Training Program Information

Faculty Name: <u>Mr. RASHID</u>	Topic/Course Name:
Start Date: <u>26/10/13</u>	End Date: <u>26/10/13</u>
Start Time: <u>9-30 AM</u>	End Time: <u>5-30 PM</u>

Criteria	Excellent	Good	Above Average	Average	Poor	Comments
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Training

Technical Knowledge	✓					
Presentation & Communication Skills	✓					
Training Methodology	✓					
Attitude to trainees	✓					
Punctuality	✓					
Course Material	✓					

Administration

Ambience	✓					
Cleanliness	✓					
S/W and H/W Setup	✓					
Staff Interaction	✓					

Would you like to refer anybody for this course: Yes [] No []

Any Suggestion.

CAN IMPLIMENT WITH ~~IMMEDIATELY~~
IMMEDIATE EFFECT.

Thank You for Your Precious Time!